

The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)

Part – A

AQAR for the year (for example 2013-14)

2017-18

1. Details of the Institution

1.1 Name of the Institution

RRDS Govt. Degree College

1.2 Address Line 1

ASR Nagar

Address Line 2

Rayalam Road

City/Town

Bhimavaram

State

Andhra Pradesh

Pin Code

534202

Institution e-mail address

rrdsnaac@gmail.com

Contact Nos.

9849697735, 9492606341

Name of the Head of the Institution:

Dr. J. Sanath Kumar

Tel. No. with STD Code:

Mobile:

9849697735

Name of the IQAC Co-ordinator:

Akkiraju Thothara

Mobile:

9492606341

IQAC e-mail address:

rrdsnaac@gmail.com

1.3 NAAC Track ID (For ex. MHC0GN 18879)

OR

1.4 NAAC Executive Committee No. & Date:

(For Example EC/32/A&A/143 dated 3-5-2004.

This EC no. is available in the right corner- bottom of your institution's Accreditation Certificate)

EC (SC)/08/A&A/1.1 dated 25/6/2015

1.5 Website address:

www.rrdsgdc.info

Web-link of the AQAR:

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	C	1.79	May 2015	2015-20
2	2 nd Cycle				
3	3 rd Cycle				
4	4 th Cycle				

1.7 Date of Establishment of IQAC :

DD/MM/YYYY

06.06.2013

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC (*for example AQAR 2010-11 submitted to NAAC on 12-10-2011*)

- i. AQAR _____ (02/07/2016)
ii. AQAR _____ (18/07/2017)
iii. AQAR _____ (DD/MM/YYYY)
iv. AQAR _____ (DD/MM/YYYY)

1.9 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.10 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

1.11 Name of the Affiliating University (*for the Colleges*)

Adikavi Nannaya University,
Rajahmundry

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc.

Autonomy by State/Central Govt. / University	<input type="text"/>		
University with Potential for Excellence	<input type="text"/>	UGC-CPE	<input type="text"/>
DST Star Scheme	<input type="text"/>	UGC-CE	<input type="text"/>
UGC-Special Assistance Programme	<input type="text"/>	DST-FIST	<input type="text"/>
UGC-Innovative PG programmes	<input type="text"/>	Any other (<i>Specify</i>)	<input type="text"/>
UGC-COP Programmes	<input type="text"/>		

2. IQAC Composition and Activities

	<input type="text" value="4"/>
2.1 No. of Teachers	
2.2 No. of Administrative/Technical staff	<input type="text" value="1"/>
2.3 No. of students	<input type="text" value="2"/>
2.4 No. of Management representatives	<input type="text" value="1"/>
2.5 No. of Alumni	<input type="text" value="1"/>
2.6 No. of any other stakeholder and Community representatives	<input type="text"/>
2.7 No. of Employers/ Industrialists	<input type="text"/>
2.8 No. of other External Experts	<input type="text" value="1"/>
2.9 Total No. of members	<input type="text" value="10"/>
2.10 No. of IQAC meetings held	

2.11 No. of meetings with various stakeholders: No. Faculty
 Non-Teaching Staff Students Alumni Others

2.12 Has IQAC received any funding from UGC during the year? Yes No
 If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution Level

(ii) Themes

2.14 Significant Activities and contributions made by IQAC

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements

* Attach the Academic Calendar of the year as Annexure.

2.15 Whether the AQAR was placed in statutory body Yes No

Management Syndicate Any other body

Provide the details of the action taken

Part – B

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD				
PG				
UG	3	0	1	
PG Diploma				
Advanced Diploma				
Diploma				
Certificate				
Others				
Total	3	0	1	
Interdisciplinary				
Innovative				

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	3
Trimester	
Annual	

1.3 Feedback from stakeholders* Alumni Parents Employers Students
(On all aspects)

Mode of feedback : Online Manual Co-operating schools (for PEI)

**Please provide an analysis of the feedback in the Annexure*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Syllabus revised by affiliating university in tune with CBCS pattern

1.5 Any new Department/Centre introduced during the year. If yes, give details.

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Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
5	5	-	-	-

2.2 No. of permanent faculty with Ph.D.

1

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
-	3							-	3

2.4 No. of Guest and Visiting faculty and Temporary faculty

Guest: 2	-	Temp: 2
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2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	-	2	1
Presented papers	-	2	-
Resource Persons	-	-	-

2.6 Innovative processes adopted by the institution in Teaching and Learning:

(1) Daily Objective Subject Evaluation (2) Pareto Analysis (3) IT-enabled teaching
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2.7 Total No. of actual teaching days during this academic year

180

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

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2.9 No. of faculty members involved in curriculum

		3 on BOS
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restructuring/revision/syllabus development
as member of Board of Study/Faculty/Curriculum Development workshop

2.10 Average percentage of attendance of students

88

2.11 Course/Programme wise
distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
BA	5	4	1			100
B.COM (General)	4	1				25
B.COM (Vocational)	3	2	1			100
Total	12	7	2	0	0	75

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

*Conducts review meetings with faculty & collects feedback from students.

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	
UGC – Faculty Improvement Programme	
HRD programmes	2
Orientation programmes	
Faculty exchange programme	2
Staff training conducted by the university	
Staff training conducted by other institutions	2
Summer / Winter schools, Workshops, etc.	
Others	

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	3	3	0	0

Technical Staff	0	0	0	0
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Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

Faculty encouraged registering for Ph. D. & now TWO are pursuing Ph.D.
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3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	-	-
Outlay in Rs. Lakhs				

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	-	-
Outlay in Rs. Lakhs				

3.4 Details on research publications

	International	National	Others
Peer Review Journals		-	-
Non-Peer Review Journals	-	-	-
e-Journals	1	-	-
Conference proceedings		2	

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects				
Minor Projects				
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College				
Students research projects <i>(other than compulsory by the University)</i>				
Any other(Specify)				
Total	-	-	-	-

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
 DPE DBT Scheme/funds

3.9 For colleges

Autonomy CPE DBT Star Scheme
 INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences

organized by the Institution

Level	International	National	State	University	College
Number	-		1		3
Sponsoring agencies			District Resource Centre		State Govt.

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency From Management of University/College

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	
	Granted	
International	Applied	
	Granted	
Commercialised	Applied	
	Granted	

3.17 No. of research awards/ recognitions received by faculty and research fellows
Of the institute in the year

Total	International	National	State	University	Dist	College
-						

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events:

University level State level
National level International level

3.22 No. of students participated in NCC events:

University level State level
National level International level

3.23 No. of Awards won in NSS:

University level State level
National level International level

3.24 No. of Awards won in NCC:

University level State level
National level International level

3.25 No. of Extension activities organized

University forum College forum
 NCC NSS Any other

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility include: Janmabhumi, Neeru-Meeru, Swachbharath etc.

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	0.4 acres	-	-	0.4 acres
Class rooms	9	-	-	9
Laboratories	1	-	-	1
Seminar Halls	1	-	-	0
No. of important equipments purchased (≥ 1-0 lakh) during the current year.	-	Virtual Class equipment	State Govt.	1
Value of the equipment purchased during the year (Rs. in Lakhs)		5 lakhs		5 lakhs
Others	-	-	-	-

4.2 Computerization of administration and library

Yes, administration is computerised.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value

Text Books	3021	77897				
Reference Books	550	47219				
e-Books	60	free	15	free	75	free
Journals	-		-	-		
e-Journals	12		8		20	free
Digital Database						
CD & Video	20	2000	6	300	26	2300
Others (specify)						

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	34	1	2 (NME & Broad Band)	4	8	2	6	-
Added	-	-	-	-	-	-	-	-
Total	34	1	2	4	8	2	6	-

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

-

4.6 Amount spent on maintenance in lakhs :

i) ICT	3,041
ii) Campus Infrastructure and facilities	16,837
iii) Equipments	-
iv) Others	-
Total :	19,878

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

Organising interactive sessions with students & ensuring display of the facilities available in NSS, JKC, WEC, etc supporting services.

5.2 Efforts made by the institution for tracking the progression

Monitoring, reviewing and interacting.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
53	-	-	-

(b) No. of students outside the state

Nil

(c) No. of international students

Nil

Men	No	%	Women	No	%

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
5	15	1	43	6	70	4	11	1	32	5	53

Demand ratio 1:1 Dropout % 3

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

Jawahar Knowledge Cell organises coaching for competitive exams.

No. of students beneficiaries

30

5.5 No. of students qualified in these examinations

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NET SET/SLET GATE CAT
 IAS/IPS etc State PSC UPSC Others

5.6 Details of student counselling and career guidance

Career Guidance Cell and Proctors offer guidance and counselling to students

No. of students benefitted

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
<input type="text"/>	<input type="text"/>	<input type="text"/>	11

5.8 Details of gender sensitization programmes

1) Awareness program on women’s rights 2) Anti-ragging program.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution		
Financial support from government	42	1,45,957
Financial support from other sources		
Number of students who received International/ National recognitions	-	-

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed:

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

VISION: “To grow into an abode of learning accessible to the educationally, economically and socially marginalized sections of the Bhimavaram town and its adjacent villages.”

MISSION: By providing qualitative education with all job-oriented skills

- ❖ By enriching the capacity of individuals to learn and lead with integrity and wisdom
- ❖ By fostering outreach programs and scientific, cultural and social understanding that strengthen learning and research
- ❖ By instilling human values and a sense of responsibility towards the society

6.2 Does the Institution has a management Information System

Yes

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

Feedback on curriculum & submission of representations to the affiliating university

6.3.2 Teaching and Learning

6.3.3 Examination and Evaluation

Pareto Analysis

6.3.4 Research and Development

Attending Seminars and presenting research papers

6.3.5 Library, ICT and physical infrastructure / instrumentation

Proposals submitted to Govt. for construction of additional classrooms and laboratories

6.3.6 Human Resource Management

Representations submitted to Govt. for filling vacancies.

6.3.7 Faculty and Staff recruitment

Recruitment is done by Govt of Andhra Pradesh

6.3.8 Industry Interaction / Collaboration

Inviting industries to organise campus drives

6.3.9 Admission of Students

Open admissions procedure; State Govt. rules of reservation followed; Visited Junior Colleges for enrolment enhancement.

6.4 Welfare schemes for

Teaching	Health Cards (EHS), Group Insurance, Pension Scheme,
Non teaching	Health Cards (EHS), Group Insurance, Pension Scheme,
Students	Scholarships, Fee Reimbursement, Concessional bus pass, SC/ST Book bank

6.5 Total corpus fund generated

NA

6.6 Whether annual financial audit has been done Yes No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	yes	Commissionerate of College Education	Yes	Institutional Level Committees
Administrative	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

6.8 Does the University/ Autonomous College declare results within 30 days?

For UG Programmes Yes No

For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

Examination Reforms are adopted at university level for all the affiliated colleges.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

-

6.11 Activities and support from the Alumni Association

Alumni Association extends financial support to organise events in the absence of UGC funds.

6.12 Activities and support from the Parent – Teacher Association

Parents & Teachers work together for the welfare of the students. They share the information with each other.

6.13 Development programmes for support staff

6.14 Initiatives taken by the institution to make the campus eco-friendly

Plantation is taken up by students; eco-friendly CFL bulbs are used.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

DOSE – Daily Objective Subject Evaluation is done at the end of each class. From the lesson taught, two to three objective questions are given to students. A monthly test is conducted on all these questions recorded. It helps students to prepare well for the competitive examinations.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

- Conducted internal exams as per the plan.
- Organised events & completed syllabus in sync with the plan.

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

Enclosed

****Provide the details in annexure (annexure need to be numbered as i, ii,iii)***

7.4 Contribution to environmental awareness / protection

- Plantation is taken up by students.
- Green campus is maintained.

7.5 Whether environmental audit was conducted? Yes No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

8. Plans of institution for next year

- Enhancing enrolment
- Organising two state/national seminars/workshops in the college.

Name: T. AKKIRAJU

Name: Dr. J. SANATH KUMAR

Signature of the Coordinator, IQAC

Signature of the Chairperson, IQAC

Abbreviations:

CAS	-	Career Advanced Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution
UPE	-	University with Potential Excellence
UPSC	-	Union Public Service Commission

Annexure – I

S. no	Month	Week	Activity Proposed	Name of the Department	Lecturer/staff incharge	whether conducted or not	If not, reasons	Alternate Dates	Remarks
1	JUNE	21st	International Yoga Day	NSS	Sri DJ Raju	yes			
2	JUNE	21st	Vanam-Manam-Plantation	NSS	Sri DJ Raju	yes			
3	JULY	I	Orientation for II&III year		Staff & Principal	yes			
4	JULY	II	Orientation for I Year		Staff & Principal	yes			
5	JULY	III	Awareness on Weights & Measures	Consumer Club	Sri C. Ravishanker	yes			
6	JULY	III	Career Opportunities with Degree	IQAC	Sri.T.Akkiraju	yes			
7	JULY	IV	Orientation on NSS for I Year Students	NSS	Sri DJ Raju	yes			
8	AUGUST	9th	Quit India Day	IQAC	Sri T. Akkiraju	yes			
9	AUGUST	I	Faculty Forum	Telugu	Sri DJ Raju	yes			
10	AUGUST	II	Vanamahosthavam	ECO CLUB	Smt. TK Malliswari	yes			
11	AUGUST	III	Freshers Day			No	students opted to conduct	Sept.	

							t in Sept.			
12	AUGUST	III	Anti Ragging Awareness	Pub. Admin	Dr.DSVS Balasubramanym	yes				
13	AUGUST	15th	Independence Day	College	Dr. J. Sanathkumar	yes				
14	AUGUST	IV	Students Seminar	Commerce	Sri C Ravisanker	yes				
15	AUGUST	IV	I Mid Exams				No		Sept. 1, 2,3	
16	AUGUST	23rd	Swach Bharat	NSS	Sri DJ Raju	yes				
17	AUGUST	23rd	Tanguturi Prakasam Jayanti	Pub. Admin	Dr.DSVS Balasubramanym	yes				
18	AUGUST	26th	International Women's Equality Day	WEC	Smt.K.Swarupa Rani	yes				
19	AUGUST	29th	Telugu Bhasha dinosthavam	Telugu	Sri DJ Raju	yes				
20	SEPT	I	Quiz Competition	ENGLISH	Sri.T.Akkiraju	No		Oct. last week		
21	SEPT	8th	International Literacy Day	Economics	Smt.K.Swarupa Rani	yes				
22	SEPT	II	Video Lectures		Sri.T.Akkiraju & K.Swarupa Rani	yes				
23	SEPT	III	National Symposium	ENGLISH	Sri.T.Akkiraju	yes		held on 16th		
24	SEPT	III	N.S.S Day	NSS	Sri DJ Raju	yes				
25	SEPT	III	Poetry Competitions	Telugu	Sri DJ Raju	yes				
26	SEPT	III	Faculty forum	Economics	Smt.K.Swarupa Rani	yes				
27	SEPT	IV	Assignments & Student Seminar	all	all	yes				
28	SEPT	IV	World Tourism Day	HISTORY	Smt. TK Malliswari	No				
29	OCTO	I	II Mid Exams				No		Oct. 20-22	
30	OCTO	III	Subject Quiz Competition	ALL		yes				
31	OCTO	III	Group Discussion	ENGLISH	Sri.T.Akkiraju	yes				
32	OCTO	III	Student Seminar	ALL		yes				

33	OCTO	IV	Field Visit	ALL						
34	OCTO	31st	Sardar Vallabhai Patel Jayanti	History	Smt. T.K. Malleeswari					
35	NOV	I	Extension Lecture on Consumer Protection Act	Commerce	Sri C. Ravishanker					
36	NOV	II	Employment Opportunities for Youth	ENGLISH	Sri.T.Akkiraju					
37	NOV	11th	National Education Day	IQAC	Sri.T.Akkiraju					
38	NOV	III	Faculty forum	Commerce	Sri C. Ravishanker					
39	NOV	19th	National Integration Day	HISTORY	Smt. T.K. Malleeswari					
40	NOV	III	Constituional Formation Day	PUB.AD MIN	Dr.DSVS Balasubramanym					
41	NOV	IV	I Semester Exams							
42	DEC	I	AIDS Rally, Blood Donation Camp	RRC/NS S	Sri DJ Raju					
43	DEC	I	Dr.B.R.Ambedkar's Death Anniversary	HISTORY	Smt. T.K. Malleeswari					
44	DEC	I	Extension Lecture	PUB.AD MIN	Dr.DSVS Balasubramanym					
45	DEC	II	Extension Lecture,Field Trip,Marketing Survey	Commerce	Sri C. Ravishanker					
46	DEC	II	Project work,Guest lecture	HISTORY	Smt. T.K. Malleeswari					
47	DEC	III	Extention Lecture	ENGLISH	Sri.T.Akkiraju					
48	DEC	III	Study Projects	all	all					
49	DEC	24th	Consumers Day - Competitions	CONSUMER CLUB	Sri C. Ravishanker					
50	DEC	IV	Faculty Forum	Telugu	Sri DJ Raju					
51	DEC	IV	Social Awareness Programme / Field Trip	HISTORY	Smt. T.K. Malleeswari					
52	DEC	IV	Historical Survey	HISTORY	Smt. T.K. Malleeswari					
53	JAN	I	Guest lecture	ECONOMICS	Smt.K.Swarupa Rani					

	JAN	II	Women Empowerment cell Activity	WEC	Smt.K.Swarupa Rani			
54	JAN	II	II Semester I Mid Exams					
55	JAN	12th	National Youth Day	NSS	Dr.P.Satyanarayana			
56	JAN	III	Socio Economics Survey	ECONOMICS	Smt.K.Swarupa Rani			
57	JAN	IV	Republic Day	College	Dr. J. Sanathkumar			
58	JAN	IV	Group Discussion	ENGLISH	Sri.T.Akkiraju			
59	FEB	I	Resume Writing	ENGLISH	Sri.T.Akkiraju			
60	FEB	I	Group Discussion/Competitive exams preparation	ENGLISH & ECO	Sri.T.Akkiraju & K.Swarupa Rani			
61	FEB	II	College Day					
62	FEB	III	II Semester II Mid Exams					
63	MARCH	I	Internal Exams					
64	MARCH	8th	International Women's Day	WEC	Smt.K.Swarupa Rani			
65	April	I	Semester & Annual exams					
66								

Annexure - II

BEST PRACTICE - 1

1. Title of the Practice:

“Daily Objective Subject Evaluation” (DOSE)

2. Goals:

A) Aims & Objectives:

- ❖ To prepare students for competitive exams
- ❖ To test & analyze students' understanding of the lessons

B) Principles or Concepts:

- ❖ Apart from preparing students for academic exams, it is essential for training students to face competitive exams.
- ❖ Objective type orientation gives overall understanding for students.

3. The Context:

The academic excellence of the students is tested today not only through descriptive type exams but also through objective type exams. Once the students complete their academic program, they are expected to face various competitive exams for getting seats in universities and PG colleges for PG admissions and also for getting jobs both in private and public sectors. In this backdrop, it is relevant to prepare students for facing this kind of exams from the beginning of the Course.

4. The Practice:

According to this practice, the teacher at the end of each class gives two to three objective type questions on the topic taught in that particular class. The students list out all these questions; and once in a month, the teacher holds a quiz or another form of academic test for the students. The best performing students will be given prizes. This continues till the syllabus is completed.

Constraints/Limitations:

- ❖ Nil.

5. Evidence of Success:

- ❖ Students develop competitive spirit and face the entrance tests with confidence.
- ❖ Due to the impact of this practice, several students got benefitted and joined PG courses.

6. Problems Encountered & Resources Required:

- ❖ Nothing looked like a problem while continuing this practice.
- ❖ Resources like books and prizes to the best performing students are manageable in the institution.

7. Notes:

Teaching is a core and comprehensive skill. It is necessary for every teacher to ensure students' understanding of the lessons taught in the class. Objective type testing helps the teacher to understand the comprehensive levels and overall understanding of the students. The practice of 'DOSE' is innovative in that it lays a great foundation for the students to face competitive examinations at the end of the Course pursued.

BEST PRACTICE - 2

1. Title of the Practice:

"Parato Analysis"

2. Goals:

A) Aims & Objectives:

- ❖ To improve the quality of imparting instruction in a logically consistent fashion.
- ❖ To develop the conceptual clarity of the topic in the students.

B) Principles or Concepts:

- ❖ Comprehensive understanding of all topics is necessary for the students to face competitive exams
- ❖ Teachers' self-analysis of their instruction is essential to improve the quality of teaching.

3. The Context:

The quality of teacher's instruction decides the future of the students. If their teaching is qualitative, it helps even a slow learner to come up on par with active learners. Hence, it is desirable that a teacher keeps a constant watch on his own style of teaching. Pareto analysis helps the teacher to find out the gaps in his style of teaching.

4. The Practice:

Pareto Analysis system is introduced in this college to improve the quality of imparting instructions in a logically consistent fashion. Under this system, a common error committed by majority of the students in answering a particular question, is attributed to lack of conceptual clarity or defective instruction. When an examiner who undertakes the valuation of scripts happens to come across such an error, it is desirable that the examiner concerned focuses on the particular chapter in which majority of the errors occur.

Constraints/Limitations:

- ❖ Nil.

5. Evidence of Success:

- ❖ Teachers improve their quality of instruction after analyzing the results through Pareto analysis
- ❖ Due to the impact of this practice, students got benefitted by teachers' self-analysis.

6. Problems Encountered & Resources Required:

- ❖ Nothing looked like a problem while continuing this practice.

7. Notes:

Name of the Examiner:

Designation:

Class:

**Name of Subject:
Scripts:**

Name of Exam:

Total No of

Question No	Probable errors									
	Wrong Presentation		Not Attempted		Incomplete Answer		Misunderstanding of question		Any Other (Specify)	
	No. of scripts	%	No. of scripts	%	No. of scripts	%	No. of scripts	%	No. of scripts	%

Signature of the Examiner